

<b>GROWTH, RESOURCES AND COMMUNITIES SCRUTINY COMMITTEE</b>	<b>AGENDA ITEM No. 5</b>
<b>12 JULY 2022</b>	<b>PUBLIC REPORT</b>

Report of:	Director of Law and Governance	
Cabinet Member(s) responsible:	Cllr Coles, Cabinet Member for Finance and Corporate Governance	
Contact Officer(s):	Paulina Ford, Senior Democratic Services Officer Charlotte Cameron, Democratic Services Officer	Tel. 01733452508 07870153052

<b>APPOINTMENT OF CO-OPTED MEMBERS 2022/2023</b>
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<b>RECOMMENDATIONS</b>	
<b>FROM:</b> Director of Law and Governance	<b>Deadline date:</b> N/A
<p>It is recommended that the Growth, Resources and Communities Scrutiny Committee</p> <ol style="list-style-type: none"> <li>1. Appoint Parish Councillor Neil Boyce as a Co-opted Member with no voting rights to represent the rural area for the municipal year 2022/2023. Appointment to be reviewed annually at the beginning of the next municipal year.</li> <li>2. Appoint Parish Councillor Michael Samways as the nominated substitute for Parish Councillor Neil Boyce should he be appointed as the non-voting Co-opted Member representing the rural area. Appointment to be reviewed annually at the beginning of the next municipal year.</li> </ol>	

**1. ORIGIN OF REPORT**

1.1 The report is presented to the Committee on behalf of the Director of Law and Governance.

**2. PURPOSE AND REASON FOR REPORT**

2.1 The purpose of this report is to request that the Committee appoint Parish Councillor Neil Boyce as a Non-Voting Co-opted Member for the municipal year 2022/2023 to the Growth, Resources and Communities Scrutiny Committee in accordance with Part 3, Section for Overview and Scrutiny Functions:

*Paragraph 4.3 The Scrutiny Committees shall be entitled to co-opt, as non-voting members, up to four external representatives or otherwise invite participation from non-members where this is relevant to their work.*

And Part 4, Section 8 – Overview and Scrutiny Procedure Rules: Paragraph 3 - CO-OPTED MEMBERS

*3.1 As well as any statutory co-opted members, Scrutiny Committees can co-opt up to four non-voting members on to the Committee.*

*3.2 There must be at least one non-voting position reserved for a Parish Councillor from a rural area with one substitute member. The Parish Council Liaison Committee will decide these.*

*3.3 A Scrutiny Committee can co-opt a further three members at its discretion. One of these can be a second parish council member identified by the Parish Council Liaison Committee.*

- 2.2 This report is for the Growth, Resources and Communities Scrutiny Committee to consider under its Terms of Reference No. 4.3 of Part 3, Section 4 – Overview and Scrutiny Functions – Co-optees.

### 3. **TIMESCALES**

Is this a Major Policy Item/Statutory Plan?	<b>NO</b>	If yes, date for Cabinet meeting	N/A
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### 4. **BACKGROUND AND KEY ISSUES**

#### 4.1 **Parish Councillor Co-opted Members**

Each Scrutiny committee has the ability to co-opt up to four non-voting co-opted members one of which will be a Parish Councillor representing the rural area to ensure the voice of the rural communities are reflected.

- 4.2 Parish Councillor co-opted members are nominated through a process which is handled by the Parish Council Liaison Committee Working Group. Any expressions of interest the Working Group receive are assessed and final nominations are then put forward to the relevant committee for approval. The Parish Council Liaison Working Group has therefore proposed that Parish Councillor Neil Boyce be nominated as the substantive co-opted member to represent the rural area on the Growth, Resources and Communities Scrutiny Committee and that Parish Councillor Michael Samways be nominated as the substitute should the Committee decide to appoint Parish Councillor Neil Boyce as the substantive co-opted member.

- 4.2.1 It is therefore proposed that the Committee approve the appointment of Neil Boyce as a Parish Councillor Co-opted Member of this committee to represent the rural area and approve the appointment of Parish Councillor Michael Samways as the substitute for Parish Councillor Neil Boyce for the municipal year 2022/2023.

### 5 **NEXT STEPS**

- 5.1 If the Committee agree to appoint the above nomination as a co-opted member of the Growth, Resources and Communities Scrutiny Committee from 12 July 2022, they will be able to attend and take part in all meetings of the Committee and any Task and Finish Groups that the Committee agree that they may be assigned to with no voting rights. If Parish Councillor Michael Samways is appointed as a substitute he may attend and take part in any meeting when asked to attend as a substitute for Parish Councillor Neil Boyce.

### 6. **CONSULTATION**

- 6.1 *None*

### 7. **ANTICIPATED OUTCOMES OR IMPACT**

- 7.1 The inclusion of the co-opted members will allow the Committee a wider, more diverse input to discussion, drawing on the relevant expertise of the additional members.

### 8. **REASON FOR THE RECOMMENDATION**

- 8.1 The recommendations are made to assist the Scrutiny Committee in fulfilling the terms of reference as set out in the constitution Part 3, Section 4 – Overview and Scrutiny Functions:

*4.3 The Scrutiny Committees shall be entitled to co-opt, as non-voting members, up to four external representatives or otherwise invite participation from non-members where this is relevant to their work.*

### 9. **ALTERNATIVE OPTIONS CONSIDERED**

9.1 None.

## **10. IMPLICATIONS**

### **10.1 Financial Implications**

Co-opted Members may receive a special responsibility allowance of £250 per annum as stated in the Members' Allowances Scheme.

### **10.2 Legal Implications**

Due process has been followed with regards to the appointment of the co-opted members.

### **10.3 Equalities Implications**

Members are keen to ensure that the Committee membership is as inclusive as possible and provides relevant expertise in accordance with the terms of reference for this committee.

### **10.4 Rural Implications**

The appointment of a Parish Councillor as a co-opted member representing the rural area will ensure that the voice of the rural communities is reflected.

### **10.5 Other Implications**

None.

## **11. BACKGROUND DOCUMENTS**

Used to prepare this report, in accordance with the Local Government (Access to Information) Act 1985

None.

## **12. APPENDICES**

*None*

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